

**EAST WINDSOR TOWNSHIP COUNCIL
REORGANIZATIONAL MEETING MINUTES
January 5, 2022
6:00 p.m.
Via ZOOM**

CALL TO ORDER:

The Reorganizational meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 6:00 p.m. on January 5, 2022.

VERIFICATION OF NOTICE OF MEETING:

The Municipal Clerk announced that notice of this meeting was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building on December 30, 2021 and that all requirements of the Open Public Meetings Act have been met.

INVOCATION:

Rabbi Jay M. Kornsgold, Beth El Synagogue, gave the invocation.

FLAG SALUTE:

The Flag Salute was led by Mercer County Commissioner Nina Melker.

NATIONAL ANTHEM “Star Spangled Banner”

Liliana Morina sang the Nation Anthem.

READING OF CERTIFICATES OF ELECTION:

Municipal Clerk Allison Quigley read the certificates of election for Denise Daniels, Alan Rosenberg and David Russell.

OATH OF OFFICE ADMINISTERED TO ELECTED MEMBERS OF TOWNSHIP COUNCIL

The oaths of office were administered to the elected Members of Township Council:

To Denise Daniels by New Jersey State Senator Linda Greenstein
To Alan Rosenberg by New Jersey Assemblyman Daniel Benson
To David Russell by New Jersey Assemblyman Wayne DeAngelo

ROLL CALL:

Present: Council Members Denise Daniels, Marc Lippman, Janice S. Mironov, Alan Rosenberg, David Russell, Peter V. Yeager and John Zoller.

NOMINATION AND ELECTION OF MAYOR:

It was MOVED by Council Member Yeager SECONDED by Council Member Zoller nominating Janice S. Mironov as Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Janice S. Mironov was unanimously elected Mayor.

The Oath of Office was administered to Mayor Janice S. Mironov by Mercer County Sheriff Jack Kemler.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

It was MOVED by Council Member Lippman SECONDED by Council Member Daniels nominating Peter Yeager as Deputy Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Peter Yeager was unanimously elected as Deputy Mayor.

The Oath of Office was administered to Deputy Mayor Peter Yeager by Mayor Janice S. Mironov.

APPOINTMENTS BY COUNCIL:

It was MOVED by Council Member Yeager SECONDED by Council Member Daniels to appoint David E. Orron as Township Attorney for the year 2022.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, David E. Orron was appointed as Township Attorney for the year 2022.

It was MOVED by Council Member Lippman SECONDED by Council Member Zoller to appoint Robert Janzekovich as Township Prosecutor for the year 2022.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Robert Janzekovich was appointed as Township Prosecutor for the year 2022.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Russell to appoint Robert M. Schwartz as Township Public Defender for the year 2022.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Robert M. Schwartz was appointed as Township Public Defender for the year 2022.

Township Attorney David E. Orron read the proposed appointments to Township Boards and Committees.

Clean Communities Advisory Committee:

William Egbert and Oscar Guerrero to three (3) year terms ending 12/31/2024.
Mayor Janice Mironov and Council Member Rosenberg as Township Council Liaisons.

Commission on Aging:

Jennifer Worringer and Fay Fisch to 3 year terms ending 12/31/2024.
Council Member Daniels and Council Member Rosenberg as Township Council Liaisons.

Economic Development Committee:

Stephen Lach and Mitchel Mass to 3 year terms ending 12/31/2026.
Mayor Janice Mironov and Council Member Russell as Township Council Liaisons.

Health Advisory Board:

Emmaleigh Hauck to a 5 year term ending 12/31/2025.
Council Member Daniels as Township Council Liaison.

Planning Board:

Barry Clark as a Class IV member for a 4 year term ending 12/31/2025.
Council Member Zoller as Class III Township Council Member.

Recreation Commission:

Kevin Redding to a 5 year terms ending 12/31/2026.
Deputy Mayor Yeager as Township Council Liaison.

Zoning Board of Adjustment:

Joseph Primiano and Christopher Cosenza to 4 year terms ending 12/31/2025.
David Monahan as Alternate No. 2 to a 2 year term ending 12/31/22.

It was MOVED by Council Member Zoller SECONDED by Council Member Yeager to appoint the Board and Committee members set forth on the list to the respective positions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the Board and Committee members set forth on the list were appointed to the respective positions.

APPOINTMENTS BY MAYOR:

Mayor Janice S. Mironov made the following appointments:

Environmental Commission:

Joe Miczak and Allan Rim for 3 year terms ending 12/31/2024.
Council Member Zoller as Township Council Liaison

Planning Board:

Township Manager James Brady as Class II - Township Official (Other Than a Member of Council) for a 1 year term ending 12/31/2022

Auxiliary Members to Township Boards and Committees

For one (1) year terms:

To the Clean Communities Committee: Nilesh Patel and Tamar Lopez

To the Commission on Aging: Linda Feldstein, Helen Feng, Barbara Gilbert, Karen Goldman, Amy Lerner and Ellen Murphy

To the Economic Development Committee: Dave Bahniuk, Frank Vellucci and Mike Wong

To the Health Advisory Board: Kartik Keertikar and Jay Patel

To the Recreation Commission: Valeryia Koleshikova

Municipal Alliance Committee:

Deputy Mayor Peter Yeager as the Mayor's Representative and Coordinator for a 1 year term.
Council Member David Russell for a 1 year term ending 12/31/22.

Fire Companies

Mayor Janice S. Mironov and Council Member Lippman as Township Council Liaisons for 1 year terms.

RISE Board Member:

As East Windsor Representative, Council Member Rosenberg for a 1 year term and Mayor Janice S. Mironov as alternate Township Representative.

Student Members

Mayor Janice S. Mironov reiterated appointments made to date:

Clean Communities Committee: Maanasri Balasubramanian, Renee Titicula and Anna Zappola

Commission on Aging: Alisha Greenstein, Anshal Vyas and Dhilan Vyas

Economic Development Committee: Ethan Martin, Kelly McAleer and Akkshath Subrahmanian

Environmental Commission: Ameya Keertikar and Akul Solanki

Health Advisory Board: Aditi Choudhary, Zayd Elhedoudy, Simranjot Mann, Suraj Neelamagam and Sarah Rajan

Recreation Commission: Ethan Bandel

PUBLIC FORUM:

No members of the public spoke.

RESOLUTIONS:

Resolution R2022-001 Designating Date, Time and Place of Meetings of Council for 2022

**RESOLUTION R2022-001
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in response to and in recognition of the health emergency, until further notice, the 2022 Regular Meetings of the Township Council will be held at 5:30 p.m., on the dates noted below, via electronic means only, in accordance with Executive Order No. 103 issued by Governor Murphy on March 9, 2020 and since extended declaring a “State of Emergency and Public Health Emergency in the State of New Jersey,” in order to protect the health, safety, and welfare of our citizens while ensuring the continued open function of government, and in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, Electronic public access instructions will be included with every Council meeting agenda and on the Township website; and

WHEREAS, when conditions allow, as determined by the Township Council, the Council Regular Meetings will be held in the Municipal Building at 16 Lanning Boulevard.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Until further notice, the 2022 Regular Meetings of the Township Council will be held at 5:00 p.m., on the following dates, via electronic means:

Tuesday, January 11, 2022	Tuesday, July 5, 2022
Tuesday, January 25, 2022	Tuesday, July 19, 2022
Tuesday, February 8, 2022	Tuesday, August 2, 2022
Tuesday, February 22, 2022	Tuesday, August 16, 2022
Tuesday, March 8, 2022	Tuesday, September 6, 2022
Tuesday, March 22, 2022	Tuesday, September 20, 2022
Tuesday, April 5, 2022	Tuesday, October 11, 2022
Tuesday, April 26, 2022	Tuesday, October 25, 2022
Tuesday, May 10, 2022	Wednesday, November 9, 2022
Tuesday, May 24, 2022	Tuesday, November 22, 2022
Tuesday, June 7, 2022	Tuesday, December 6, 2022
Tuesday, June 21, 2022	Tuesday, December 20, 2022

2. When conditions allow, as determined by the Township Council, and upon public notice issued in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Township Council Regular Meetings will be held in the Municipal Building at 16 Lanning Boulevard on the dates and times contained in that notice.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

[NOTE: The changes requested are reflected in the above Resolution.]

RESOLUTION R2022-002
EAST WINDSOR TOWNSHIP
MERCER COUNTY

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Times of Trenton is hereby designated as the official newspaper of the Township for the year 2022.
2. The Times of Trenton is also designated to receive any and all meeting notices of the Township.
3. The Trentonian is designated to receive meeting notices and any other notices as deemed appropriate.
4. The Bulletin Board in the office of the Municipal Clerk in the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor NJ 08520 is hereby designated as the place where all official notices are to be posted.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-003 Interest Rate on Delinquent Taxes

**RESOLUTION R2022-003
EAST WINDSOR TOWNSHIP
COUNTY OF MERCER**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that interest on delinquent taxes during the year 2022 be charged at the rate of eight (8%) percentum on the first \$1,500 of the delinquency on any lot, and at the rate of eighteen (18%) percentum on any amount in excess of \$1,500, the same to be calculated from the date the tax was payable until the date of actual payment, provided, however, that no interest be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

BE IT FURTHER RESOLVED that unpaid delinquencies in excess of \$10,000 at the end of the calendar year be charged additional interest at the rate of six (6%) percentum of the amount of the delinquency.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-004 Certifying Agent for PERS & PFRS

**RESOLUTION R2022-004
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that pursuant to the requirements of the Public Employee's Retirement System and the Police and Firemen's Retirement System that the Chief Financial Officer, Scott M. Frueh, is hereby designated as Certifying Agent and shall be responsible for processing all documents and sending the said documents as required pertaining to the aforesaid retirement systems.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-005 Designating Public Agency Compliance Officer for 2022

**RESOLUTION R2022-005
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in accordance with N.J.S.C. 17:27-3.3, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. to serve as the public agency point of contact for all matters concerning implementation and administration of Equal Employment opportunity statutes and regulations.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Township Manager is hereby appointed as the Public Agency Compliance Officer on behalf of the Township of East Windsor.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-006 Designating Official Bank Depositories

**RESOLUTION R2022-006
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as depositories for its monies banks or trust companies having its place of business in the state and organized under the laws of the United States or this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Investors Bank is hereby currently designated as depositories for all the monies of the Township of East Windsor unless or until further action of the governing body.
2. Prior to the deposit of any municipal funds in the above name
Depositories, bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under Government
Units Deposit Protection Act (N.J.S.A. 17:9-41).
3. Investors Bank is hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of the Township of East Windsor pursuant to the attached "East Windsor Township Accounts and Authorized Signatures" list, dated January 5, 2022.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-007 By-Laws of Council for year 2022

**RESOLUTION R2022-007
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor is desirous of facilitating public access to the proceedings of the Township Council; and

WHEREAS, there is a need to provide guidelines for increasing such access.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The attached guidelines entitled "Regulations Governing Meeting Dates, Agenda, and Procedures for Conducting Business of the Township Council", dated January 5, 2022, are hereby adopted as By-Laws of the Township Council for the year 2022.
2. Copies of same shall be sent to all department heads and posted permanently in municipal facilities.
3. This Resolution shall become effective immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolution R2022-008 2022 Temporary Budget Appropriations

**RESOLUTION R2022-008
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

WHEREAS, in accordance with N.J.S.A. 40A:4-19, the total of the attached temporary general appropriations does not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvements fund and public assistance; and

WHEREAS, the total proposed temporary appropriations are \$4,679,900.00 for current fund plus \$5,351,600.00 for Garbage District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor in the County of Mercer, State of New Jersey as follows:

1. The attached “East Windsor Township 2022 Temporary Budget”, dated December 28, 2021, is hereby approved.
2. A certified copy of the Resolution shall be transmitted to the Chief Financial Officer.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2022.

Resolutions R2022-001 through R2022-008 were MOVED with changes in block by Council Member Lippman, SECONDED by Council Member Yeager

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolutions numbered R2022-001 through R2022-008 were approved with changes.

RECOGNITIONS

Mayor Mironov recognized a number of elected officials that attended the meeting and further stated how important these partnerships are within the town and all the hard work that goes into them. Mayor Mironov recognized the following: State Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Assemblywoman Verlina Reynolds-Jackson, Mercer County Sheriff Jack Kemler, Mercer County Clerk Paula Sollami-Covello, Mercer County Surrogate Diane Gerofsky, Mercer County Commissioner Samuel Frisby, Mercer County Commissioner Nina Melker, Mercer County Commissioner Kristin

McLaughlin, Mercer County Commissioner Terrace Stokes, Mercer County Commissioner Lucille Walter, Hightstown Borough President and Council Member Susan Bluth, Hightstown Council Member Fred Montferrat and Hopewell Township Mayor Courtney Peters-Manning.

PRESENTATIONS:

Mayor Mironov presented certificates of appreciation to the following volunteer members of boards and committees for their service to the Township: John Donnelly, William Egbert and Oscar Guerrero of the Clean Communities Advisory Committee, Jennifer Worringer of the Commission on Aging, David Russell of the Economic Development Committee, Joseph Miczak and Allan Rim of the Environmental Commission, Marc Platizky of the East Windsor Municipal Utilities Authority, Christopher Cosenza and Joseph Primiano of the Zoning Board of Adjustment and Barry Clark of the Planning Board. Mayor Mironov stated not all members were able to make it but she thanked everyone for their great contributions.

OTHER RECOGNITIONS:

Mayor Mironov recognized Mercer County Commissioner Ann Cannon for her passion for people, time and dedication to public service and for being a friend. Mayor Mironov highlighted Commissioner Cannon's service to the community including her many years of contributions to East Windsor Township. Commissioner Cannon thanked Mayor Janice S. Mironov for her friendship and congratulated everyone for continuing in elected office. Commissioner Cannon wished everyone good luck, continued health, and a happy new year.

REMARKS BY MEMBERS OF COUNCIL AND MAYOR:

Council Members expressed wishes for a Happy New Year as well as thanks for the opportunities to serve the Township. Mayor Mironov highlighted the many accomplishments and numerous works of the prior year and goals for the coming year of the Mayor and Council of East Windsor.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 7:10 p.m.

Allison Quigley
Municipal Clerk

Janice S. Mironov
Mayor